



STANWIX RURAL PARISH COUNCIL

Chairman: Cllr C Nicholson

Clerk: Sarah Kyle, Hill House, Walton, Brampton, CA8 2DY
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7th December 2023

A meeting of Stanwix Rural Parish Council is to be held on Wednesday 13th December 2023 at 7.30pm in Houghton Village Hall.

This is a public meeting and all members of the press and public are welcome to attend.

THIS MEETING WILL BE AUDIO RECORDED FOR TRANSCRIPTION PURPOSES – A COPY OF THE RECORDING WILL BE AVAILABLE UPON REQUEST BY EMAIL FROM THE CLERK

Yours faithfully

Sarah Kyle
Clerk & Responsible Financial Officer

Agenda

1. Apologies for Absence

To receive written apologies and approve reasons for absence

2. Minutes of the Meeting of the Parish Council held on 8th November 2023

To resolve to authorise the Chairman to sign to approve the accuracy of the [attached](#) minutes

3. Declarations of Interest and Request for Dispensations

- a) The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest and to
- b) receive declarations by members of interests in respect of items on this agenda

4. Public Participation

In accordance with [Standing Orders](#) 3e – 3k, the Chairman will, at his discretion:

- a) invite members of the public to address the meeting in relation to the business to be transacted at this meeting; and
- b) receive reports from Cumberland Councillors

5. Planning Matters

5.1 To ratify responses to Planning Applications made prior to the PC Meeting:

23/0800(1) Houghton House Farm, Houghton, Carlisle, CA6 4DX - Erection Of Timber Orangery To Replace Existing Conservatory; Replacement Doors To Pool Room & Erection Of Detached Summerhouse (LBC)

5.2 To consider new planning applications:

22/0297 Land to the east of Lansdowne Close/Lansdowne Court, Carlisle - Erection Of 101no. Dwellings With Associated Parking, Landscaping, Drainage And Surface Water Attenuation, Public Open Space And Access

5.3 To note permission notices received:

21/0794 2 Tribune Drive, Houghton, Carlisle, CA3 0LE - Erection Of 1.97 Metre Fence (Retrospective)

23/0696 6 Green Lane, Houghton, Carlisle, CA3 0NT - Demolition Of Rear Conservatory; Erection Of Single Storey Rear Extension To Provide Additional Living Accommodation

23/0654 Houghton House Farm, Houghton, Carlisle, CA6 4DX - Demolition Of Bothy (Retrospective); Erection Of Facsimile Of Demolished Bothy

23/0701 Fairholme Farm, Birky Lane, Walby, Carlisle, CA6 4QL - Change Of Use Of Former Poultry Units To 4no. Units For Use Class B8 (Storage & Distribution)

23/0706 21 Whiteclosegate, Carlisle, CA3 0JA - Erection Of Single Storey Rear Extension To Provide Enlarged Living/Dining/Kitchen Together With First Floor Side Extension To Provide Bathroom

5.4 To Consider Additional Planning Matters

23/0347 Land at Brunstock Lane, Houghton, Carlisle - Residential Development Consisting Of 163no. Dwellings & Associated Infrastructure
To receive a verbal update

22/0672 The Park, Rickerby, Carlisle, CA3 9AA - Discharge of Conditions 3 (Surface Water Drainage Scheme); 4 (Foul Drainage); 6 (Construction Vehicle Parking); 7 (Materials) & 10 (Window Detail) Of Previously Approved Permission 21/0762

6. Administrative Matters

6.1 Community Led Plan

To further consider development of the above

6.2 Councillor Vacancies

To note the resignation of D Milburn and to consider recruitment of new members

6.3 Bus Services

To consider Cumberland bus provision funding and any potential parish relevance

6.4 Play Area Inspections

To consider an update with play area maintenance and ongoing inspections

6.5 Party Political Advertising Policy

To consider the [attached](#) drafted policy regarding advertising politically based media

7. Clerk's Report

To receive a verbal report regarding updates from the last meeting

8. Highways Matters

8.1 Jackson Road Parking

To consider an update as well as a complaint received from a resident

9. Finance Matters

9.1 Payments

To consider the authorisation of payments as detailed in the [attached schedule](#)

9.2 Bank Reconciliation

To note the bank reconciliation to 31 October as detailed in the [above schedule](#)

9.3 Grant Funding 2023/24

To consider a request from Houghton Guides to carry forward their award to the next financial year

9.4 Budget and Precept 2024/25

To consider the [attached](#) budget report and set the precept for 2024/25

10. Councillor Matters

An opportunity for Councillors to raise issues on behalf of residents in their ward.

Note: no decisions can be made on these matters, but the Clerk may make investigations and/or they may be placed on a future agenda of the Council.

11. Date of Next Meeting

To resolve that the next meeting of the Parish Council be held on Wednesday 17th January 2023 at 7.30pm in Houghton Village Hall. Please note the later than advertised date.

Agenda items should be submitted to the Clerk by 8th January 2024.

Exclusion of Press & Public - Part B Item

To resolved that the following item be considered confidential and exclusion of members of the public or press be permitted under the Local Government Act 1972.

12. Grounds Maintenance Tenders

To consider three tenders received in consideration of the above and consider appointment for the new grounds maintenance contract

STANWIX RURAL PARISH COUNCIL
Minutes of a Meeting held on Wednesday 8th November 2023
at 7:30 in the WI Hall, Linstock

PRESENT

The Chairman Cllr C Nicholson, Cllrs A Coles, A Robinson, C Savory and N Watson.

IN ATTENDANCE

Cumberland Cllr's J Mallinson & B Wernham. The Clerk, S Kyle.

SR 359/11/23 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr's E Leitch and P Nedved. Apologies were also noted from Cumberland Cllr H Davison.

SR 360/11/23 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 18 OCTOBER 2023

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Parish Council.

SR 361/11/23 REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTEREST

No new requests for dispensations were received. Cllrs Nicholson declared an interest in a reimbursement payment at the time of the decision. Cumberland Cllr's Mallinson and Wernham noted declarations of interest in planning matters.

SR 362/11/23 PUBLIC PARTICIPATION

No members of the public were present.

Cllr B Wernham informed Cllr's that he had requested an extension to new documentation submitted for planning application 22/0297. The Chairman reported that he had also requested an extension to consider the amendments.

Cllr Wernham also noted his approval of the Council's decision to use recording equipment, noting that Cumberland Council had thus far proven unable to implement a similar scheme.

Cllr Mallinson commented upon the Cumberland Council decision regarding recording meetings, noting that suitable equipment capable of live-streaming meetings was ultimately desired. He also reported that he had been unable to identify the workers who had tended to Houghton Village Green some weeks ago despite numerous attempts.

SR 363/11/23 PLANNING MATTERS

363.1 Resolved to Ratify Planning Application Responses Submitted Prior to the Meeting:

23/0696 6 Green Lane, Houghton, Carlisle, CA3 0NT Demolition of Rear Conservatory;
Erection of Single Storey Rear Extension to Provide Additional Living Accommodation

363.2 To Consider Additional Planning Matters

23/0347 Land at Brunstock Lane, Houghton, Carlisle - Residential Development
Consisting Of 163no.Dwellings & Associated Infrastructure

It was reported that no updates were available, although the action group remains active.

22/0297 Land to the east of Lansdowne Close/Lansdowne Court, Carlisle - Erection Of 101no. Dwellings with Associated Parking, Landscaping, Drainage and Surface Water Attenuation, Public Open Space and Access

As noted during public participation, fourteen new documents had been submitted with a deadline for response of 28 November. The Chairman had written to the planning officer to seek an extension for the Council response to enable them to be properly considered.

Cllr Robinson expressed concerns regarding the lack of clarity regarding the updated documents and the changes to the existing plans that they provided. He noted that there was significant local interest given that the plans impact upon drainage, SUDS ponds and Gosling Syke. He further reported that he remains in dialogue with Cumberland Council regarding freedom of information requests and an internal review request.

22/0672 The Park, Rickerby, Carlisle, CA3 9AA - Discharge of Conditions 3 (Surface Water Drainage Scheme); 4 (Foul Drainage); 6 (Construction Vehicle Parking); 7 (Materials) & 10 (Window Detail) Of Previously Approved Permission 21/0762

It was reported that the letter of objection had been submitted, although it had not yet been posted on the Cumberland Council website.

SR 364/11/23. Administrative matters.

364.1 Community Led Plan

Consideration was given to the most effective way possible to update the above. A questionnaire had been posted online and advertised however the response rate was too low to be representative. Alternative means to update the plan were therefore considered, including a Council led update leading to dialogue with the public in meetings to be held in the spring. Cumberland Cllr Wernham noted funding available for improved bus services in the County.

Resolved that the Chairman and Clerk liaise to produce a draft report for consideration at a future meeting prior to organisation of public meetings in 2024.

SR 365/11/23 CLERK'S REPORT

A verbal report was provided by the Clerk, noting the following matters:

Village Green Signage

The sign to report a no-through road to Houghton Village Hall had now been installed on Houghton Village Green and the unofficial sign had been taken down.

Road Closures

A letter had been sent to Cumberland Council requesting that the Parish Council be notified consistently about road closures both in the parish and on roads directly the parish. An acknowledgment had been received.

Visual Obstruction, Whiteclosegate

Noted that the Chairman had written to Cumbria Highways to report the visual obstruction, further to him verbally reporting the visual obstruction in the Highways meeting (noted below).

Noticeboards

Problems remain in existence updating the notice boards in the parish, with at least three boards being inaccessible currently.

Memorial Benches

A member of the public had kindly arranged to have the memorial plaques on the parish benches cleaned by the Army Cadets.

SR 366/11/23 HIGHWAYS MATTERS

366.1 Jackson Road

The Chairman reported that he had attended a meeting with two Highways officer's as well as Houghton Primary School Headteacher. Various options for traffic management on Jackson Road were considered and are to be taken forward for further action by Highways. Additional parking on school premises is also to be investigated.

Cumberland Cllr Mallinson reported that the issue has been ongoing since the mid-1990's and is not unique to Houghton.

Cumberland Cllr Wernham enquired whether traffic data had been obtained from the recently installed A689 speed cameras; this is to be considered for a future meeting.

SR 367/11/23 FINANCE MATTERS

367.1 Payments

Resolved to authorise the payment of invoices below:

Payee	Details	Method	Amount
Sarah Kyle	November Salary & Reimbursements	BACS	£1,189.16
HMRC	November PAYE	BACS	£116.24
NEST	November Pension	DD	£88.23
A Kyle	November Salary	BACS	£210.60
Houghton Toddlers	Grant	BACS	£175.00
S Kyle	Reimbursement	BACS	£261.36
C Nicholson	Reimbursement	BACS	£228.98
S Splinter	Installation of Signage	BACS	£75.00

367.2 Bank Reconciliation

Resolved to note the bank reconciliation on 31 October 2023:

Cash Book	Balance at 01.04.2023	£48,554.48
	Receipts to 31.10.23	£55,528.82
		£104,083.30
	Expenditure to 31.10.23	£32,216.80
	Cash book balance 30.09.23	£71,866.50

SR 368/11/23 COUNCILLOR MATTERS

Cllr Robinson enquired whether the drainage matter on Houghton Village Green was resolved. The Chairman noted that the matter remains in the hands of the resident.

Cllr Watson reported a damaged footpath style at Close House. The Clerk to refer this to the Footpaths Officer.

Cllr Coles noted that he had attended the Men's Shed which he had found to be very successful. He also reported flooding adjacent to the bus stop on Houghton Road and raised concerns regarding the reduction in bus services in Houghton. Cllr Savory noted his observation of empty buses amid an apparent lack of use of the service.

SR 369/11/23 DATE OF NEXT MEETING

Resolved that the next meeting of the Parish Council will be held on Wednesday 13th December at 7.30pm in the Houghton village hall. Agenda items to be submitted to the Clerk before 4th December.

There being no further business the Chairman closed the meeting at 8.05pm.

Draft Policy for Dealing with Requests to Post Party Political Information on Parish Council Platforms.

1. At its meetings the Parish Council strongly discourages party politically motivated content and interventions from its members, and also from the elected members of other tiers of local government who may be present.
2. This policy shall apply to all requests to post party political information of any kind on Parish Council notice boards, its website, and on its social media platforms, and applies at all times to sitting members and candidates and in respect of all tiers of government.
3. Implementation of this policy shall be at the discretion of the Clerk and Proper Officer in consultation with the Chairperson and Vice-Chairperson.
4. The request to post on Parish Council notice boards, its website, and on its social media platforms must be made by the properly appointed agent of member/candidate.
5. The purpose of the post shall be restricted to informing of the candidates personal availability for interaction with electors.
6. The post may contain the dates, times and locations of an event or events.
7. The post shall not be disrespectful of other political parties and or their candidates.
8. The post shall not include exhortations to vote, or to not vote, in a particular way.
9. The colour of the party may feature prominently e.g. forming the background of the post.
10. Any party emblem, and or logo used must be registered with the Electoral Commission. It may contain some text. If it comprises mostly of text it may not be used.
11. The total area occupied by any party emblem or logo or multiple thereof, shall not exceed a rectangle containing it constituting 1/6th (or17%) of the area of the post.
12. The name of the political party may be displayed prominently once only in the post.
13. The name of the political party may appear a second time only if it forms an integral part of the party emblem or logo.
14. One image of the of the candidate may be used but shall not exceed a rectangle containing it constituting 1/6th (or17%) of the area of the post.
15. The Parish Council reserves the right to reject any material submitted for posting which it considers to be contrary in any way to this policy.

<u>Schedule of Payments to be Authorised 13 December 2023</u>			
Payee	Details	Method	Gross Amount
Sarah Kyle	December Salary & Reimbursements	BACS	£1,661.76
HMRC	December PAYE	BACS	£483.61
NEST	December Pension	DD	£141.78
A Kyle	November Salary	BACS	£385.00
Linstock WI Hall	Rental	BACS	£20.00
Houghton Village Hall	Grant	BACS	£466.99
Play Inspection Company	Inspection	BACS	£234.00
Brian Smith	Notice Boards	BACS	£178.00
ICO	DPO	DD	£35.00
C Nicholson	Reimbursement	BACS	£228.98
S Splinter	Signage	BACS	£75.00
			£3,910.12
<u>Bank Reconciliation</u>			
Cash Book	Balance at 01.04.2023		£48,554.48
	Receipts to 30.11.23		£55,528.82
			£104,083.30
	Expenditure to 30.11.23		£34,300.01
	Cash book balance 30.11.23		£69,783.29
Represented by:	Current A/C (Unity)		£1,280.65
	Savings A/C (Unity)		£67,497.49
	Balance at bank 30.11.23		£68,778.14
	plus cheques still to be deposited		£1,005.15
			£69,783.29

REPORT TO PARISH COUNCIL

Date of Meeting: 13 December 2023
Title: Budget – 2024/25
Report of: The Clerk and Finance/Risk Working Group

SUMMARY:

To consider the remaining income and expenditure for 2023/24 and to consider the setting of the level of precept for 2024/25.

REPORT:

In recent years the Parish Council has been mindful of the cost-of-living crisis impacting residents. To this end, no precept increase has been recommended or implemented for several years. Prior to this year, we had been running with reserves of over £60,000. At the time of precept setting in 2022, we estimated that we would finish this current financial year on 31 March 2024 with expected reserves of £41,374. Based on current expenditure, both to date and planned, it is now anticipated we will end the year slightly stronger with £44,711. This is due primarily to the grounds maintenance budget not being spent in full, and a lower demand for grant support from local organisations. It was however cautioned last year that, based on the current trend of reserve reduction, either reduced spending or an increase in precept in 2024/25 would be necessary to ensure reserve levels remain at the agreed acceptable level. This report will consequently consider these options.

The Council has no large items of expenditure planned prior to the financial year end, with the exception of the remaining pond balance. Expenditure still to be incurred is estimated at £21,340 and includes:

- Routine administrative costs, such as expenditure on the Clerk, administration, stationery, and the internal audit. The figure includes the already agreed NJC pay increase with back-dated pay for the Clerk and Assistant.
- The spending of the remaining grants budget as agreed.
- As noted above, the final balance for the refurbishment to the Brunstock pond.

Expenditure in 2023/24 is therefore estimated currently to be £55,673.

Income expected will be a VAT repayment along with some bank interest.

At present, based upon information available to date, it is estimated that we are likely to hold approximately £44,711 in reserves at the end of March 2024. As noted in previous years, the external auditor recommends that the level of reserves held are equal to 3-12 months gross expenditure, i.e. (based on 2022/23 actual spend) between £16,932 and £67,728. The Council is therefore anticipated to hold reserves that are comfortably within these limits. However, due to the Council's large number of assets, a significant reserve is essential to be maintained and this has always been classified as nearer to the 12 months of expenditure or at the absolute minimum, £40,000. In a repeat of comments made last year, the Council is therefore really left in a position where its reserves are now unable to be used asides from emergency expenditure and income must therefore be adequate for any planned expenditure

going forward – thus the Council again finds itself in a difficult position and decisions need to be taken as to how to support residents by not increasing taxes unnecessarily, whilst maintaining essential services. As a further point, the newly appointed external auditors are questioning the level of reserves being held, with all monies needing full explanation. This is also something to be borne in mind when considering the following.

Budget 2024/25

The Council is required to set its budget and determine the precept by early January, although Cumberland Council have not yet confirmed the date. The precept will need to be determined at this December meeting. Adjustments to the budget for 2024/25, recommended by the Clerk, are outlined below.

Administrative Budget Areas to be Increased

- Clerks Gross Salary and Admin Assistant Salary have been increased to accommodate a probable increase in NJC scales. Please note that although this budget is increased, it remains lower for the two current members of staff than it would have been for the Clerk alone, as the Clerk has reduced working hours at the higher pay grade. Over £1,200 has been saved this current year due to the new arrangements which are enabling the Clerk to remain in-post.
- The auditors have changed and costs have slightly increased, therefore the external audit budget has been increased.
- A small increase in insurance is expected, in line with annual inflationary increases.
- The training budget has been slightly increased to allow for new member training (optimistically expecting new members)
- The miscellaneous admin and stationery budget has been increased in line with previous years' expenditure.

Administrative Budget Areas to Remain Static/Decreased

- NI and pension payments are reduced, in line with the Clerk's reduced hours.
- Reimbursements and subscriptions have been reduced in line with the last three years expenditure.
- All other administrative areas have remained static.

Grants

It is proposed that for this year, the grant budget is maintained at £6,000. (Please note the figure shown for last year included an agreed carry-forward so appears higher). The budget includes provision for financially supporting a summer fair in Houghton and a similar fair in Crosby. It is noted that the budget was not spent in full this year therefore no increase appears immediately necessary.

Parish Council Services

- The grass cutting budget has been increased due to the 3 tender prices, however this full amount has not been realised in the past. Any surplus does allow for the maintenance budget to be retained, for hedge cutting etc.

- The maintenance budget has been substantially increased. This is due to ageing play area equipment and the deterioration of the parish council noticeboards. Such a maintenance budget could be combined with project budget.

Projects

A project budget is proposed below. These figures are based on assumptions made on the spending anticipated during the rest of the current financial year.

- | | |
|------------------------------|----------------------|
| • Community Plan Development | £3,000 |
| • Rural Play Scheme | £1,100 |
| | <u>£4,100</u> |

The community plan development budget is both for the actual design of the new parish plan but also for any associated projects arising from it. As noted above, it could also be combined with the maintenance budget which would allow for the replacement of equipment at Linstock play area as expected. This would only be achievable with grant support, but the budget provides a firm platform for this. The summer play scheme budget has again been retained.

Income

The only guaranteed income source is the precept. VAT returns are made regularly, although the figure is contingent upon expenditure incurred. Any other income achieved will be through grant income for specific projects, not yet applied for although this cannot be relied upon in the current financial climate. Bank interest has been healthier recently although this could be reduced in the forthcoming year and will be naturally declining due to the reducing bank reserves.

Level of Precept Required

If the Council agree with the budget decisions above, then expenditure will be approximately £50,817. The precept last year was £46,500 and with reduced spending, it is suggested that a freeze on the precept is again narrowly achievable, if the Council is agreeable to reducing reserves (on 31 March 2025) to £40,894. It is stressed to members that, if reserves are to be maintained at £40,000 this will be the last year that the precept can be held, without substantially reducing expenditure.

ACTION:

The Finance/Risk working group has reviewed the above information and provides a recommendation to the Council:

- To accept the proposed budget for 2024/25
- To consider agreement to maintain the precept at £46,500 for the Council year 2024/25.

EXPENDITURE		Budget										
Administration	2023/24	2024/25	1st Quarter	2nd Quarter	Dec	Jan	Feb	Mar	Total to Date	Budget Remaining	% Spend	
Employees Gross Salary	£ 18,593	£ 20,475	£ 4,566.40	£ 4,586.80	£ 2,410.48	£ 1,570.88	£ 1,570.88	£ 1,570.88	£ 19,218.48	£ 1,256.52	94%	
Employers NI Contributions	£ 1,302	£ 1,155	£ 319.93	£ 224.28	£ 175.00	£ 80.06	£ 80.06	£ 80.06	£ 1,098.07	£ 56.93	95%	
Employers Pension Contributions	£ 558	£ 525	£ 137.77	£ 116.97	£ 60.76	£ 40.15	£ 40.15	£ 40.15	£ 511.57	£ 13.43	97%	
Reimbursements	£ 850	£ 700	£ 208.85	£ 105.00	£ 135.00	£ 65.00	£ 65.00	£ 65.00	£ 695.85	£ 4.15	99%	
Postages	£ -	£ -	£ 34.00	£ 13.50	£ 10.00				£ 57.50	£ 57.50	0%	
Audit - Commission	£ 300	£ 315	£ -	£ -					£ 315.00	£ -	100%	
Audit - Internal	£ 200	£ 200	£ 95.00	£ -					£ 95.00	£ 105.00	48%	
Telephone	£ 72	£ 72	£ 18.00	£ 18.00	£ 18.00	£ 6.00	£ 6.00	£ 6.00	£ 72.00	£ -	100%	
Insurances - Council	£ 950	£ 975	£ 927.00	£ -					£ 927.00	£ 48.00	95%	
Subscriptions	£ 960	£ 750	£ 741.25	£ -					£ 741.25	£ 8.75	99%	
Training	£ 70	£ 120	£ -	£ -				£ 60.00	£ 60.00	£ 60.00	50%	
Website hosting and maintenance	£ 90	£ 90	£ -	£ -				£ 92.00	£ 92.00	£ -	102%	
Misc Admin & Stationary	£ 850	£ 1,000	£ 464.34	£ 883.00	£ 320.00	£ 145.00		£ 425.00	£ 2,762.74	£ 1,762.74	276%	
Contingency			£ -	£ -					£ -	£ -	0%	
Grants			£ -	£ -					£ -	£ -		
Section 137 - Other Bodies	£ 1,000	£ 1,000	£ -	£ -				£ 1,000.00	£ 1,000.00	£ -	100%	
Grants to other organisations	£ 6,614	£ 3,900	£ 3,314.46	£ 414.16				£ 1,097.82	£ 5,437.94	£ 1,537.94	139%	
Crosby Magazine grant	£ 100	£ 100	£ -	£ -				£ 100.00	£ 100.00	£ -	100%	
Village Fairs	£ 1,000	£ 1,000								£ 1,000.00	0%	
Repayment of Grants	£ -	£ -	£ -	£ 765.00					£ 765.00	£ 765.00	0%	
Parish Council Services			£ -	£ -					£ -	£ -		
Grass cutting & Greens Maint.	£ 8,240	£ 9,500	£ 695.00	£ 1,830.00	£ 1,000.00				£ 3,525.00	£ 5,975.00	37%	
Maintenance of Assets	£ 2,000	£ 4,000	£ -	£ -		£ 300.00			£ 375.00	£ 3,625.00	9%	
Playground Inspections	£ 840	£ 840	£ 175.00	£ 195.00	£ 195.00			£ 195.00	£ 760.00	£ 80.00	90%	
Emergency Planning	£ -	£ -	£ -	£ -					£ -	£ -	0%	
Projects			£ -	£ -					£ -	£ -		
Allocated projects brought forward	£ -	£ -	£ -	£ -					£ -	£ -	0%	
Parish Plan Projects	£ 3,000	£ 3,000	£ 5,303.67	£ 1,571.00	£ 5,161.52				£ 12,036.19	£ 9,036.19	401%	
SPAA Summer Scheme	£ 1,100	£ 1,100	£ -	£ -					£ 50.00	£ 1,050.00	5%	
Contingency Project			£ -	£ -					£ -	£ -	0%	
Houghton Wildlife Group	£ 1,880	£ -						£ 1,880.00	£ 1,880.00	£ 1,880.00	0%	
VAT (To be reclaimed)			£ 1,322.33	£ 405.00	£ 1,272.88				£ 3,097.88	£ 3,097.88	0%	
TOTAL EXPENDITURE	£ 50,569	£ 50,817	£ 18,323.00	£ 11,127.71	£ 10,758.64	£ 2,207.09	£ 1,762.09	£ 6,611.91	£ 55,673	£ 4,856.47	110%	
INCOME												
Precept	£ 46,500	£ 46,500	£ 46,500.00	£ -					£ 46,500.00	£ -	100%	
Grants	£ -	£ -	£ -	£ -					£ -	£ -	0%	
Bank Interest	£ 150	£ 500	£ 409.28	£ 400.00	£ 350.00			£ 300.00	£ 1,459.28	£ 959.28	292%	
CPCA Grants to be repaid	£ -	£ -	£ 765.00	£ -					£ 765.00	£ 765.00	0%	
VAT (reclaimed)	£ -	£ -	£ -	£ -				£ 3,097.88	£ 3,097.88	£ 3,097.88	0%	
Misc Other Income	£ 50	£ -	£ 8.05	£ -					£ 8.05	£ 8.05	0%	
TOTAL INCOME	£ 46,700	£ 47,000	£ 47,682.33	£ 400.00	£ 350.00	£ -	£ -	£ 3,397.88	£ 51,830.21	£ 4,830.21	110%	

	2023/24	2024/25
Carried Forward:	£ 48,554.48	£ 44,711.22
Income	£ 51,830.21	£ 47,000.00
Expenditure	£ 55,673.47	£ 50,817.00
31st March end expected	£ 44,711.22	£ 40,894.22